

# Maryburgh Community Woodland Group

Thursday 3<sup>rd</sup> July 2025 @ 7.15pm  
Maryburgh Amenities Centre



MINUTE of meeting.			ACTION:
1.	Welcomes and Apologies	<ul style="list-style-type: none"><li>▪ <b>Attendees:</b>  Siobhan Fraser Rosie MacLeod Ewan McHardy Elsbeth Neil Jim Neil Gareth Parkinson</li><li>▪ <b>Apologies:</b>  Craig Evans Ian Fraser John MacKay (MAC rep) Megan Parker (Chair) Donald Stuart (CC rep)</li><li>▪ <b>GP</b> welcomed attendees to the meeting and offered a special welcome to <b>Kenny Urquhart</b> who joined the meeting to give information on the memory trees.</li><li>▪ <b>KU</b> tabled a book ( Alan Mitchell’s Monumental Trees of Britain) which gave confirmation that the Grand Fir was planted in 1861.</li><li>▪ It was suggested that perhaps some time in the future the group would have to undertake a full audit of all the tree species in the woodland.</li><li>▪ <b>SF</b> agreed to ask <b>IF</b> to put a request out on Facebook asking for more information on knowledge of the memory trees.</li></ul>	<b>SF</b> to ask <b>IF</b> to put a request out on Facebook asking for more information on knowledge of the memory trees.
2.	Approval of minute of 29.05.25 & Review of actions from previous meeting	<ul style="list-style-type: none"><li>▪ <b>GP</b> asked for approval of the minute dated: 29.05.25</li><li>▪ Minute Approved by:  Proposer: <b>Gareth Parkinson</b> Seconder: <b>Rosie MacLeod</b></li><li>▪ <b>Review of Actions:</b></li><li>▪ <b>RMacL</b> informed the group that she had asked the assistant accountant who deals with the MAC accounts to investigate a possible name change on our account.</li><li>▪ <b>EN</b> has managed to get the Paypal account set up but is continuing to try to get the group registered with the Paypal Giving Fund.</li></ul>	<b>RMacL</b> will speak to the accountant about name change.  <b>EN</b> to try to get the group registered



		<ul style="list-style-type: none"> <li>▪ <b>GP</b> to continue to prepare the tender document. Therefore, keep this item on the agenda.</li> <li>▪ <b>GP</b> corresponded with the tree surveyors to inform them of our work so far and to ask about another survey in September. The surveyors were happy with this arrangement and have since sent in a quote for the next survey.</li> <li>▪ <b>GP</b> asked about contact with the tree surgeon to carryout the additional felling from the last survey. <b>CE</b> had agreed to contact Simon.</li> </ul>	<p>with the Paypal Giving Fund.</p> <p><b>GP</b> to continue to prepare the tender document. <b>EN</b> to contact the contractors once the document is ready.</p> <p><b>CE</b> to contact the tree surgeon.</p>
3	Finance	<ul style="list-style-type: none"> <li>▪ <b>RMacL</b> stated that there was presently £3,251.81 in the group's bank account, and £100 in the petty cash.</li> </ul>	
4.	Fundraising	<ul style="list-style-type: none"> <li>▪ <b>GP</b> asked <b>SF</b> if she could put the tool request poster out onto social media. <b>SF</b> agreed.</li> <li>▪ <b>EMcH</b> informed the group that his brother's company had agreed to donate some of the necessary tools for the woodland.</li> <li>▪ <b>GP</b> said that he would wait to see what tools were donated and would then use the funding from Wyvis and Simpson's to purchase the other necessary tools.</li> <li>▪ <b>GP</b> informed the group that he had attended the CWA Inverness cluster group meeting. He suggested preparing an application to the Scottish Forestry Community Fund for training for two people from each of the woodland groups for either tree safety survey training or small tool work training.</li> <li>▪ <b>GP</b> also informed the group that the Culduthal woodland representative offered to lend our group their power scythe.</li> <li>▪ Culduthal Woodland have also offered a visit to their wood sometime in July. <b>GP</b> agreed to attend.</li> </ul>	<p><b>SF</b> to put the tool request poster out onto social media.</p> <p><b>GP</b> to prepare the Community Fund application.</p> <p><b>GP</b> to attend the Culduthal woodland event.</p>
5.	Signage Presentation	<ul style="list-style-type: none"> <li>▪ <b>GP</b> has met with the Men Shed to discuss the requirements for the signage in the woodland. They agreed that they can do the posts that are required, however, the wood required for the main body of the signs would have to be sought elsewhere.</li> <li>▪ He said that he had visited both the Fettes and Strathpeffer sawmills to get estimates for the required wood. He thinks the cost will be around</li> </ul>	



		<p>£550 for the wood.</p> <ul style="list-style-type: none"> <li>There followed a discussion about which wood should be used for the signs and posts and <b>EMcH</b> agreed to contact Cromarty sawmill to seek their advice.</li> <li>It was suggested that the group could do a specific fundraising event for the signs. Or even ask individuals for donations for the signs.</li> </ul>	<p><b>EMcH</b> to contact Cromarty sawmill to seek their advice on the best wood to use on the signs.</p>
6.	Events	<ul style="list-style-type: none"> <li>➤ <b>Den building (17<sup>th</sup> June) Review</b> Everyone agreed that the Den building had been a huge success and should be repeated next year. Changes for next year should include: <ul style="list-style-type: none"> <li>➤ Online registration</li> <li>➤ Donation for refreshments</li> <li>➤ Direct the groups to specific locations in the wood.</li> <li>➤ Seek donations of prizes.</li> <li>➤ Add a prize for the best twineless den.</li> <li>➤ Ensure gloves are worn</li> <li>➤ Have first aid kit on hand.</li> </ul> </li> <li>➤ <b>Gala day stall (21st June) Review</b> Once again, <b>GP</b> and <b>EMcH</b> said that their stand had been a success and had certainly raised the profile of the group. Changes for next year: <ul style="list-style-type: none"> <li>➤ Consider having an adult activity</li> </ul> </li> <li>➤ <b>Tesco collection day (12th July)</b> <b>EMcH</b> has met with Michelle and a table will be in place on the 12<sup>th</sup>. Those covering the stand are: <ul style="list-style-type: none"> <li>• 9.30 to 12.00 noon Ewan and Elsbeth</li> <li>• 12.00 to 2.00pm Jim and Megan</li> <li>• 2pm to 4.00pm Gareth and Elsbeth</li> </ul> </li> <li>➤ <b>GP</b> said that he had agreed to do a talk at the SWI and suggested that they may be willing to make a banner for the woodland group. He will ask them about this when he meets with them.</li> <li>➤ <b>The Moth Count</b> It was suggested that a garden which backs onto the woodland would be the ideal place to set up the moth trap. <b>EN</b> agreed to approach the owner of the specific garden highlighted by the group.</li> </ul>	<p><b>EN</b> to ask <b>ZE</b> about how to use a card machine for donations and what on costs would be involved.</p> <p><b>GP</b> to approach the SWI about the making of a banner.</p> <p><b>EN</b> to approach the owner of the garden identified for the moth count.</p> <p><b>EN</b> to contact the ranger to enquire about the use of a bat detector.</p>



		<p>➤ <b>1<sup>st</sup> of September – Rain Garden Project (Birch Drive Community Event)</b></p> <p>To be discussed at next meeting.</p> <p>➤ <b>20<sup>th</sup> of September – Bat Walk</b></p> <p>To be discussed at next meeting.</p> <p>➤ <b>Halloween / Festive Arrangements</b></p> <p>To be discussed at next meeting.</p>	
7.	<b>AOCB</b>	<ul style="list-style-type: none"> <li>▪ <b>SF</b> highlighted the new rules in regard to the PVG process, concerning the need for volunteers who come into regular contact with young people needing to go through the full disclosure process.</li> <li>▪ It was agreed that <b>EN</b> should investigate this further.</li> </ul>	<b>EN</b> to contact Disclosure Scotland to get clarification on new rules.
8.	<b>Date of next meeting</b>	<b>EN</b> to arrange a meeting for Thursday 31 <sup>st</sup> of July.	<b>EN</b> to contact hall.

