

Maryburgh Community Woodland Group

Thursday 20th March 2025 @ 7.15pm

Maryburgh Amenities Centre



MINUTE of meeting.			ACTION:
1.	Welcomes and Apologies	<ul style="list-style-type: none"> ▪ Attendees: <ul style="list-style-type: none"> ➤ Craig Evans ➤ Ian Fraser ➤ Siobhan Fraser ➤ Rosie MacLeod ➤ Ewan McHardy ➤ Elsbeth Neil ➤ Jim Neil ➤ Megan Parker (Chair) ➤ Gareth Parkinson ▪ Apologies: <ul style="list-style-type: none"> ➤ John MacKay (MAC rep) ➤ Donald Stuart (CC rep) ▪ As MP would be arriving later to the meeting GP agreed to chair. GP welcomed attendees to the meeting. 	
2.	Approval of minute of 13.02.25 & Review of actions from previous meeting	<ul style="list-style-type: none"> ▪ GP asked for approval of the minute dated: 13.02.25 ▪ Minute Approved by: <ul style="list-style-type: none"> ➤ Proposer: Siobhan Fraser ➤ Seconder: Jim Neil Review of Actions: <ul style="list-style-type: none"> ▪ EMcH suggested that the group should purchase a pull up banner or flag to be used for promotional or fund raising events like the Tesco event. Everyone agreed that this should be done and GP said he could possibly add this item to a funding application. ▪ RMacL informed the group that she had not heard from the local artist. EN agreed to try and find someone else who would be available to draw an informal map of the Woodland. 	GP to investigate the purchase of a promotional banner.



		<ul style="list-style-type: none"> ▪ The other actions were picked up on the agenda 	EN to find local artist.
3.	Finance and Funding	<ul style="list-style-type: none"> ▪ RMacL informed the group that she now had access to online banking. However, there is still a query regarding the name on the account. For the purposes of funding applications the Woodland Group name must appear before the MAC name. RMacL agreed to investigate this further. ▪ RMacL stated that at present there was £2007.50 in the account. ▪ EN informed the group that three funding opportunities were now open: <ul style="list-style-type: none"> ○ Highland Council Regeneration Fund ○ Simpson Anniversary Fund ○ Glen Wyvis Environmental Fund ▪ As the CRF fund had to be done before the 28th of March, EN and GP agreed to complete the Expression of Interest form. ▪ GP agreed to investigate the other two funding sources. ▪ Due to the limited time to put the CRF application in MP agreed to put the planning application back in but without the SUDS addition. ▪ GP agreed to look at the Tesco blue token form for RMacL. 	<p>RMacL to investigate the name change on the account.</p> <p>EN and GP to complete the CRF Expression of Interest form.</p> <p>GP to investigate the other two funding sources.</p> <p>MP to put the planning application back in but without the SUDS addition</p> <p>GP to look at the Tesco blue token form for RMacL.</p>
4.	MCWG Events planning 2025	<ul style="list-style-type: none"> ▪ GP informed those present that the two expert plant recorders were on board and looking forward to the event in May. ▪ EN agreed to contact the school to ask if pupils could prepare the drawing of the 20 animals. 	EN to contact the school to ask if pupils could prepare the drawing of the 20 animals.



		<ul style="list-style-type: none"> ▪ EN will contact Tesco to ask for Easter Eggs to be offered as prizes. ▪ SF agreed to prepare posters to advertise the Group's events. 	<p>EN to contact Tesco for prizes for the Easter event.</p> <p>SF to prepare posters.</p>
5.	Path clearance update	<ul style="list-style-type: none"> ▪ GP informed the group that the path clearance has gone well and is in align with the plan. There is still some work to be carried out on the Roddie and some clearance work to be carried out behind number 25. ▪ The next event is on the 5th of April. 	
6.	Website Update	<ul style="list-style-type: none"> ▪ SF informed the group that she had been working on the bare bones of a new website which could be used by the whole community. This came about due to the limitations of the old Hub website. ▪ SF gave an extremely comprehensive demonstration of the website she had been working on. ▪ For users to work easily with the website she said that it must: <ul style="list-style-type: none"> ➢ be easy for all users to upload information. ➢ have free versions of themes and plug-ins. ➢ be easily accessible. ▪ The website would offer each community group access to their own pages allowing them to update the information. ▪ All events noted from each group would appear on one overarching calendar detailing everything which was happening in the community. ▪ EMcH said that it may also offer the opportunity for advertising for local businesses to help gain some funding. 	<p>EN to contact Hub</p>



		<ul style="list-style-type: none"> ▪ Everyone agreed that what Siobhan had produced was excellent and thanked her for all her work. ▪ It was agreed that the next step was to discuss the new website option with the administrator of the hub. EN agreed to contact Graeme to arrange a meeting. 	Administrator to arrange a meeting.
7.	AOCB	<ul style="list-style-type: none"> ▪ MP displayed a diagram of what the large sign could look like and what information it could contain. ▪ Everyone agreed that what was displayed was ideal and that we should move forward with the building of the signs. ▪ JN agreed to contact the mill owner to enquire about the wood and CE agreed to ask the Men Shed if they could assist with the detail on the sign. ▪ SF highlighted that the group would have to address the next phase of felling as highlighted in the last survey. ▪ MP agreed to contact Highland Council to ask for permission for the felling of the designated trees. ▪ EN said that she had been back in touch with HCs waste management department to get the waste bin moved to the correct position. ▪ EN said that she had managed to get a contractor to agree to meet with the group on the following Monday to allow him to provide a quote for the work on the core paths. ▪ GP and IF agreed to meet with the contractor. ▪ GP suggested setting up a group chat to inform all members when anyone is working in the wood. All agreed that this was a good idea 	<p>JN to contact Mill owner to ask about the wood.</p> <p>GP to send JN required measurements of the signs</p> <p>CE to ask the Men Shed if they could assist with the sign.</p> <p>MP to seek permission for felling of trees</p> <p>GP and IF to meet with the contractor.</p> <p>All members to download the Signal App</p>



		<p>and SF suggested using the Signal App rather than What's App.</p> <ul style="list-style-type: none"> ▪ It was agreed by all present that the membership of the group should be formalised. ▪ EN agreed to send around paperwork to get communication permissions and confirmation of regular involvement on the group. 	<p>EN to send around paperwork to get communication permissions and confirmation of regular involvement on the group.</p>
8.	Date of next meeting	<ul style="list-style-type: none"> ▪ EN to arrange a meeting for Thursday 17th of April. 	<p>EN to contact hall.</p>

